## **HOME MAINTENANCE**

## **Routine Maintenance Tasks** HVAC (e.g., "Service HVAC system bi-annually in spring & fall") Plumbing inspections (e.g., "Inspect plumbing for leaks every 6 months") Lawn & Garden care (e.g., "Mow lawn weekly, water garden as needed") Pest control treatments (e.g., "Schedule quarterly pest control treatments") **Seasonal Maintenance Tasks** Winterizing home (e.g., "Insulate pipe & clean gutters before winter") Spring Cleaning Checklist (e.g., "Deep clean carpets & windows in spring") Summer Preparations (e.g., "Service air conditioning unit before summer") Fall Maintenance (e.g., "Rake leaves & check roof for damage in fall") Emergency Repairs and Contacts (Name & Number) Emergency Plumber: 24-hour Electrician: Roofing Repair Service: General Contractor: